**Task:**

You are the system administrator for a college. Part of your responsibilities include handling reservations by outside businesses. Today we need you to make a reservation for one of these outside businesses. The business has requested a room to seat at least 20 people, and has a projector. They will have their one hour meeting at 6:00pm on December 4th. They are paying for the room, so they have priority over any existing reservations.

**Expected Path:**

Login Page: Enter Username -> Enter Password -> Click Login

Dashboard: Select “Schedule”

Schedule: Click “Add a Reservation”

Room Selection: Enter Date -> Enter Start Time -> Enter End Time -> Enter 20 Persons ->

Check “Projector” -> Apply -> Select -> Reserve

Reservation Review: Enter Name -> Set Priority High - > Enter Description -> Check “public” ->

confirm

Unresolved Override Request: Yes, allow override

Congratulations: Logout

**Concluding Questions:**

1. Do you feel the task was reasonable to complete?
2. Is there anything you would change about the process of completing this task?
3. What are your overall impressions of the Web site?
4. If you had to give the site a grade, from A to F, where A was exemplary and F was failing, what grade would you give it, and why?
5. Name three words or characteristics that describe this Web site.
6. What are the three things you like best about the Web site?
7. What are the three things you like least about the Web site?
8. If you could make one significant change to this Web site, what change would you make?
9. Would you return to this Web site on your own in the future? Why/why not?
10. Would you recommend this Web site to a colleague? To a friend?
11. Do you have any other questions or comments about the Web site or your experiences with it?